

# Roy Woodward Educational Foundation (Registered Charity No. 1087756)

## Grant Award Application

**ALL RELEVANT SECTIONS MUST BE COMPLETED BEFORE SUBMISSION**

1. First names		Surname	
2. Date of birth	<input type="text"/>	<input type="text"/>	(enter as e.g. 08.05.94)
3. Correspondence Address			
Post code:			
Email address:			

### 4. Schooling

Date starting King Charles I School: \_\_\_\_\_

Date leaving King Charles I School: \_\_\_\_\_

Did you take your GCSEs at King Charles I School?                      YES  NO

Did you take your A Levels at King Charles I School?                      YES  NO

If no, where did you take your A Levels? \_\_\_\_\_

### 5. PLEASE READ SECTION 11 OF THIS FORM CAREFULLY BEFORE SIGNING THIS FORM.

6. If you are now in full time employment? If so, what is your present occupation?

**7. College/University/Apprenticeship.** If you are or will be attending College or University or apprenticeship and are applying for a grant to assist with that please answer the following:

a) Name of College/University/Institution:

b) Please ensure the completion of the 'Certificate of Attendance' on page 3 of this document.

c) When does/did the course start?

Month:

Year:

When does the course end?

Month:

Year:

d) What subject(s) will you study?

e) What qualification will you receive?

f) Please state whether you are residential or living at home.

g) Will you have any other source(s) of financial assistance?

No

Yes

How much?

Source of funds

8. If you are applying for a grant for other purposes please answer the following:

*If grant for other purposes e.g. in connection with your future career, travel etc. please specify in full including details of all expenses involved and or income and or income savings other*

grants, sponsorship etc which it is anticipated will be received, or available. If there is insufficient space, please attach a further sheet.

**9. Previous awards or grants:**

Please list the years and amounts of any previous awards or grants from:

Roy Woodward Education Foundation	£	£	£	£
King Charles I School Foundation	£	£	£	£
Old Carolians	£	£	£	£
Other Trusts/Awarding bodies (please name below):				
1.	£	£	£	£
2.	£	£	£	£

**Please keep a record of any awards received to ensure that the above information is correct, otherwise your application may be discounted.**

**10. Education or further education grant.** If you are in receipt of normal sources of student funds these are intended to cover normal student expenses. As there is considerable demand for Foundation funds, it is most important for you to set out in detail below any special expenses or financial needs you consider you have. Please set out an outline of your annual expenditure including: board and lodging, travel, books, societies etc. If there is insufficient space, please attach a further sheet. **Your application will not be considered if this part of the form is left blank and if you fail to sign section 13.**

**11. Declaration:** The purpose of this form is to enable the Trustees to consider your application for an Educational Grant from the Roy Woodward Educational Foundation. By signing this form you give your consent to the information contained herein to be held on record and to the Trustees considering and processing (eg. sending you a grant cheque to the address shown herein) the information contained herein for such purpose. This form will be stored in paper form by the Trustees' Clerk in the offices and/or storage facilities of mfg Solicitors of Adam House, Birmingham Road, Kidderminster, DY10 2SH for a period of 7 years after the end of the financial year, ending 31<sup>st</sup> March, in which it is considered, as it is required for audit purposes. This form will be copied to the Trustees for their consideration to enable them to make a decision on the grant to be awarded; but all copies will be confidentially destroyed by King Charles I School at the end of the meeting at which such application is considered. The information will be available only to the Trustees, their Clerk, the Clerk's secretary and the Head for the time being of King Charles I School.

I declare that:

1) I have read and fully understand the above.

2) All the above information I have given is true.

3) I have not knowingly withheld any relevant information.

4) I understand that any false statement contained in this application form may deprive me of all benefits from the Foundation.

5) I will immediately inform The Clerk to The Roy Woodward Foundation, in writing, if I withdraw from the course noted overleaf.

6) I give consent to the information contained herein being held on record for the stated retention period.

**12.** Please return this form to: Clerk to the Roy Woodward Educational Foundation C/O Adam House,  
Birmingham Road, Kidderminster, DY10 2SH

**13. Date:**

**Signature of Candidate:**

**February 2018**



**The Roy Woodward Educational Foundation**  
**CERTIFICATE OF ATTENDANCE**

Rachel Summers  
c/o MFG Solicitors  
Adam House  
Birmingham Road  
Kidderminster DY10 2SA  
Email: [rachel.summers@mfgsolicitors.com](mailto:rachel.summers@mfgsolicitors.com)

To: **The Trustees of the Roy Woodward Educational Foundation** – a registered Charity No; 1087756  
c/o The Clerk, Rachel Summers, of the above address.

I HEREBY CERTIFY that: ..... (insert name)

is a student in full/part time education at the University/College/School (delete as appropriate) known as:

..... (insert institution name)

Signed: ..... (sign here)

Name: ..... (print name)

Position: ..... (print job title/position)

Apply University/College/School stamp here:

Date: .....

**For completion by student applicant:**

I ..... authorise you to provide this information to  
the Roy Woodward Educational Foundation.

Signed: ..... Date: .....