

# Minutes of the 'Parent/Carer Forum'

## Monday 2<sup>nd</sup> July 2018

### 1. Matters arising from the last meeting

#### Transition from Year 6 to Year 7

Mr Brownlow reported back on the points raised at the last meeting.

- Could parents/carers have access to ParentPay before the transition week? Yes letters have gone out to parents/carers with the logging in details.
- Can Year 6 students use the bus from Chaddesley? Unfortunately not since it is no longer a public bus service.
- Could the students be given clarification regarding what they need to take to each lesson? Absolutely. We give clear advice and guidance regarding the equipment needed. Students are regularly reminded during tutorials and assemblies.
- Are we planning to review and evaluate the change from 3 days to 5 for the transition week? Yes.

#### Transition from Year 11 to Year 12

Mr Brownlow reported back on the points raised at the last meeting.

- Could parents/carers and students see the sixth form block during the open evening? Yes this will be planned into the schedule for the next open evening.
- Can the students have further careers education, advice and guidance during the start of Year 12? Yes.
- Have the school considered having mixed tutor groups in Years 12 and 13? The tutor groups will start as separate year groups but be mixed for certain activities.

#### School day

Mr Brownlow reported back on the points raised at the last meeting.

- Will the new timings be used for the Year 6 to 7 transition week in July 2018? Unfortunately this will not be possible.
- Can the new timings be trialled for all students in July 2018? Unfortunately this will not be possible.
- What will happen to the house activities that currently take place at lunchtime? Some of the house activities will still take place at lunchtime. The rest will take place after school.
- Do students have to stay at homework club for the whole 60 minutes? No.
- Can there be some cover for running the homework club if a member of staff is ill? Yes this will happen for the homework club on the Borrington Site.
- Are we planning to review and evaluate the change in the timings of the school day? Yes.
- Will we be discussing the new timings with the students? Yes this has taken place on several occasions.

### 2. Behaviour for learning

Mr Gibson went through the 2017/18 review of the behaviour policy and protocols and the changes for 2018/19.

### 3. Reporting 2018/19

Mr Butler went through the changes to the reports for 2018/19. There were a couple of points raised and Mr Butler said these would be looked at and he would report back at the next meeting:

- Could we give a percentile for each test mark rather than a progress descriptor?
- Could we consider having a comment by the tutor once per year?

### 3. Review of the Years 8 and 9 options

Mr Butler went through the Years 8 and 9 option processes for 2017/18. There were some very positive comments about both processes.

### 4. Issue raised by parents/carers

An issue had been raised via email regarding equipment-eg students carrying lots of heavy books and not using their lockers. Mr Brownlow explained that we are keen for students to make good use of their lockers and ensure they bring the correct equipment to each lesson. We are planning to provide a basic equipment pack for next year's Year 7 students as a starter. We do train students in how to effectively use their locker and will continue to do so. We will try to ensure the majority of subjects have different colour exercise books and especially for the separate sciences.

#### **5. Possible issues for future discussions**

Mr Brownlow asked for any more suggestions to be emailed to him at

[parents@kingcharles1.worcs.sch.uk](mailto:parents@kingcharles1.worcs.sch.uk)