



May 2020

Basic Equipment

Dear Parents/Carers,

At King Charles I School we place high importance on personal organisation and getting the 'basics' right. It is vital that students come to school every day with the right equipment 'ready to learn' each lesson. When students arrive to lessons without the correct equipment, there is a disruption to learning for every student. Lost learning time in all secondary schools across the country has a significant impact on disruption to potential learning time. Giving out equipment leads to around 3 minutes learning time lost each lesson which, over a week equates to 75 minutes, and over a school year this equates to over 48 hours of lost learning. Therefore, not having the expected equipment results in a consequence. I am pleased to report that King Charles I School students are consistently prepared for over 99% of lessons every week.

In order to help and support our Year 7 students to be prepared with the correct equipment, the school will provide every Year 7 student with the following items on the first day of the new academic year (free of charge), so there is no need to purchase stationery over the summer holiday:

- pencil case
- black pen
- pencil
- ruler
- glue stick
- protractor
- rubber
- scientific calculator

When equipment is lost or runs out it is the responsibility of the student to re-stock and we will only provide the stationery above once. We have a well-stocked stationery shop at school where pens, pencils, rulers, rubbers and protractors can be purchased at a discounted rate each morning from 8.20am - 8.30am in the library on the Borrington Site. If there is any occasion where an item has been lost or run out there is a solution. All of these items are priced at 20 pence.

We feel it is essential that we clearly identify what we mean by the 'basics' in regards to equipment and what we expect every student to bring to a lesson and tutorial each day:

- Exercise books/folders
- Quizzing/homework book
- Knowledge organiser
- Planner
- Pencil case
- Black pen and a spare (black ink)
- Pencil
- Rubber
- Ruler
- Glue stick
- PE kit

In addition to the equipment above, we expect every student in Years 7-11 to bring the following:

- Subject specific equipment including PE kit (details found on the website), compass, and cooking ingredients.
- Other useful equipment but not specified in the 'basics' would be coloured pencils and a highlighter.

Students can leave books that they do not require to take home in their locker. Students can access their locker before school; at break; lunchtime and afterschool in order to collect and return the books that they require. Year 7 students will be issued a locker at the start of the year after a deposit has been via ParentPay which will be added to a payment option during the summer term.

I recommend that students keep their bag and school equipment in the same place as they return from school and pack it the night before so they can have a good night's sleep, knowing that they are prepared for the next day, reducing any unnecessary worry.

We believe by having high expectations at all levels, including personal organisation, every student has the potential to succeed. We look forward to working with you and your son/daughter over the next seven years, to achieve success together at King Charles I School.

Yours sincerely,

James Wilkinson
Assistant headteacher