



Transition to King Charles I School Monday 27th June to Wednesday 29th June 2022

Dear Parents/Carers,

We are delighted that your son/daughter is joining our King Charles family and we understand that your son/daughter may feel a mixture of excitement and trepidation at the thought of starting a new secondary school. Our aim is to make their transition as smooth as possible. Our transition days are designed to give them the necessary confidence and information that they need to make a positive and happy start at King Charles I School. We hope they will be able to forge new relationships with their peers and staff, become familiar with our routines and their new environment. This is so that they can spend their summer looking forward to all of the new opportunities on offer at King Charles I School.

Essential information

Uniform/Equipment

Students must wear their primary school uniform including black school shoes every day other than Wednesday 29th June, where students will need to wear their primary school PE kit with trainers, so students can take part in sporting activities. Students should bring basic equipment with them and this should include a pen, pencil and ruler.

On arrival

Students should arrive at the school gate no later than 8.30am where they will be welcomed by King Charles I Staff and directed to the student entrance. Students will then pass through the student entrance and line up on the Borrington Site playground. Please can I stress that parents/carers should not be on the school site and should instead say their good-byes at the front gate. Students will be reminded of their tutor groups as they enter.

During

During the induction days, students will spend a considerable part of their time getting to know staff and other students which is important for a smooth transition. They will also have the opportunity to become familiar with the site and information they need for the start of term and the daily routines, lessons and expectations we promote at King Charles I School. We will share our values with students so they can be proud of joining an excellent school.

Departure

Students will leave the school site at 2.55pm every day. Please be aware that the Borrington Site gets very congested at the end of the school day. If you intend to collect your son/daughter by car, it may be prudent to arrange a pick-up away from the school site. Please can all

parents/carers refrain from standing in the road at the exit as vehicles use this access and is dangerous if pedestrians are blocking it.

Lunchtime

Students will need to bring their own packed lunch on Monday 27th June and Wednesday 29th June. On Tuesday 28th June lunch will be provided by the catering team, funded by school. Students will have a choice of either hot or cold food (If your son/daughter would prefer they can bring their own packed lunch).

During the transition days, students will have the opportunity to set up their biometric purchasing system in readiness for September, as long as parent/carers have signed and returned the permissions form.

Break-time

The canteen normally sell a range of snacks at break-time, however King Charles I School only use a cashless system and this will not be operational on the transition days. Students can bring in their own drinks and snacks for break but please can you ensure no 'fizzy' or 'energy' drinks are brought into school.

New Intake Evening

On Wednesday 29th June we would like to invite parents/carers to our 'New Intake Evening'. This will provide the opportunity to formally welcome you to the school and for you to meet some of the staff, share information and provide an opportunity to ask questions. Please refer to the 'New Intake Evening' letter for further details.

Unfortunately parking on and around the Borrington Site for the evening will be very limited. It would therefore be very helpful if you could arrange to share a car to reduce the number of vehicles in the area. Please be respectful of local residents and avoid blocking driveways.

We are looking forward to meeting your son/daughter and working with you over the next five to seven years.

Further information will follow but if you have any questions please contact the school office by e-mail office@kingcharles1.worcs.sch.uk

Yours sincerely,

James Wilkinson
Assistant headteacher

KING CHARLES I SCHOOL

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