



September 2020

16-19 Bursary Fund 2020-21

Dear Parents/Carers,

As you may be aware from the media, the government introduced a 16-19 Bursary Fund in September 2011, to provide financial help to sixth form students who otherwise might not be able to access or complete their sixth form studies.

It is anticipated that any finance awarded to a student would be used towards the cost of books, equipment and transport.

There are clear set criteria regarding eligibility for payments from the fund and an application has to be made to the school for consideration (see the school website for an application form). Guidance is available at <https://www.gov.uk/1619-bursary-fund>

Students may apply for **either**:

(A) Vulnerable Student Bursary

These students will receive up to £1,200 for the year based on enrolling on a Full Time (EFA funded) course and meeting the "Commitment Conditions" as set out in the 16-19 Bursary Fund Policy. Funding for students in this group is held centrally by the Education Funding Agency and will be drawn down on demand once appropriate evidence has been seen.

Guaranteed Bursary students are:

- Young people in care
- Care leavers
- Young people **personally** in receipt of income support or Universal Credit because they are financially supporting themselves or financially supporting someone who is dependent on them and living with them such as a child or partner
- Young people who are disabled and in receipt of both Employment and Support Allowance (ESA) or Universal Credit and Disability Living or Personal Independence Payments (PIP) in their own name.

or

(B) Discretionary Bursary

- 5% of the total funding will be held back for administration and 10% of the total funding will be held back for applications that are received after the deadline of Friday 18th September 2020 (i.e. change of circumstances & new students). Of the funding delegated directly to the school, 85% will be prioritised and allocated as below.
- There are **3** levels of payment within this allocation:
 - **Student Tier A:** students who have successfully claimed free school meals for the current academic year.
 - **Student Tier B:** students whose home household income is less than £20,817.
 - **Student Tier C:** students whose household income is less than £25,520.

Part of The Four Stones Multi Academy Trust

Address: Comberton Road, Kidderminster, Worcestershire DY10 1XA
t 01562 512880 office@kingcharles1.worcs.sch.uk www.kingcharlesschool.co.uk

What happens if you qualify for payment?

If you think you are eligible to make an application to the 16-19 Bursary Fund, then please complete the application form and return it to Mrs Bushell (Chief Operating Officer and bursary fund manager) by Friday 18th September 2020 along with the required evidence. If you have any enquiries, then please do not hesitate to contact me at school.

You will be contacted by school in writing by Monday 28th September 2020 informing you of the amount allocated. Students should ensure they have a bank account in their name through which to receive funds. Payment will be divided across the three terms and will be subject to the 'Commitment Conditions' as set out in the 16-19 Bursary Fund Policy.

Yours sincerely,

Miss James
Head of sixth form