

Covid-19 Code of Conduct June 2020

Parents and carers must not send their son/daughter to school with any symptoms of illness, however mild, including:

- a high temperature (a fever),
- diarrhoea,
- nausea,
- a sore throat,
- a new continuous cough, this means coughing a lot, for more than an hour, or 3 or more coughing episodes in 24 hours
- a loss or change to sense of smell or taste – this means they cannot smell or taste anything, or things smell or taste different to normal.

The school reserves the right to refuse entry to any student where there are legitimate concerns regarding the health of a student. It will be the parent's responsibility to collect their son/daughter, within a 30-minute period, where they become unwell or appear unwell.

We expect every person in school to behave in a respectful and co-operative way, which fully supports the principles of this COVID-19 Conduct. Parents/carers will be contacted to collect their son/daughter if they deliberately and wilfully breach social the distancing measures set out below. This is non-negotiable and is in place to protect the wellbeing and health of our school community.

Please be aware that all staff members including providers of school transport will have a copy of this code of conduct and as such it is in operation at all times, from leaving home to arriving back home if travelling by bus.

In order to return to school, you and your son/daughter must agree to abide by all the parameters below. If you or your son/daughter are unable to agree to each separate statement in this contract, then they should not return to school until the government relaxes social distancing measures or the school asks you to return.

Code of Conduct

Commute to and from school

Walking

I the STUDENT agree to observe social distancing walking to and from school by:

- Ensuring social distancing measures are adhered to both to and from school (2 metres between each person). Students may of course walk to school by with members of their family.

Cycling

I the STUDENT agree to observe social distancing cycling to and from school by:

- Ensuring that I arrive at school 5 minutes before my allotted time to give enough time to lock your bike and wash my hands, before queuing up
- Respecting the social distancing advice and not riding close to others
- Being patient and considering whether over-taking others is necessary
- Getting off the bicycle and joining the socially distanced queue at the entrance to the school
- Locking up bicycles, ensuring that there is one bicycle stand in between each bike. Some stands will be taped off to ensure students use the stands intended.

By bus (wherever possible, public transport should be avoided)

I the STUDENT agree to observe social distancing on the bus to and from school by:

- Wearing a surgical style mask (in order to follow government guidance when using public transport)
- Remaining 2 metres from the next person whilst waiting at the bus stop and on the way to the bus stop
- Being patient and waiting for the person in front to get on and move away before I get on
- Sitting on separate seats to other passengers and where possible, sit in alternate rows on the bus
- Remaining seated throughout the journey to and from school
- Waiting for the person in front to get off and walk away before getting off the bus.

By car

I the STUDENT agree to observe the code of conduct when being dropped off by car by:

- Not sharing lifts with anyone other than members of your household
- Arriving at the Hillgrove Site should be dropped off at the crossroads where there will be a member of staff on duty. They then follow the route to the building where they have their designated entrance. Parents will stay in their cars.

Arrival at school

I the STUDENT agree to:

- Always use the same entrance (gate by the sports hall)
- Wash my hands on my arrival to school
- Where possible, provide my own hand sanitizer (school supplies are limited)
- Go straight to the sports hall
- Queue up at the door to the classroom on the relevant floor markers

- Sit at a designated seat (you will always sit in the same place).

Hygiene

I the STUDENT agree to the following hygiene rules to prevent the spread of the Covid-19 virus:

- Wash hands thoroughly with soap for 20 seconds after going to the toilet (all toilets will be open at break time)
- Use hand sanitizer/anti-bacterial wipes, where possible, at the beginning and end of lessons
- Wear clean clothes each day
- Not to wear scarves or other facial coverings other than disposable surgical masks (these are optional)
- Not to wear any other gloves or PPE other than optional disposable plastic gloves (provided when using keyboards)
- Always cough/sneeze into a tissue or into the crook of the arm. Students should bring their own tissues and a bag to dispose of them in. These can then be placed into the lidded bins provided.

Toilets

I the STUDENT agree to the following rules when using the toilet (although this should be avoided wherever possible), to prevent the spread of the Covid-19 virus:

- Queue 2 metres apart along the designated line
- No more than one student will be allowed to use the toilet at any one time
- Students should ensure they wash their hands using the soap provided for at least 20 seconds after using the toilet

Lessons

I the STUDENT agree to the following rules during lesson time to prevent the spread of the Covid-19 virus:

- Bring all of my own equipment into lessons as I will not be able to borrow any
- To work hard and follow staff instructions as set out in the behaviour for learning protocols
- Sit in a designated seat
- Enter and exit the classroom in a set order to prevent anyone from breaking social distancing
- Wherever possible, not use the toilet during a lesson, to limit the movement around school
- Use hand sanitiser when directed to do so
- Observing the social distancing measures (so teachers will not be able to stand next to you to offer one-to-one support or mark work)
- No work will be collected as the virus can live on surfaces such as exercise books.

The end of the day

I the STUDENT agree to the following rules at the end of the day to prevent the spread of the Covid-19 virus:

- Leave school at the designated staggered time and not wait for friends in the sports hall
- Exit the school site sensibly, calmly and continue to follow the social distancing measures.
- Exit the school using the same gate that you used to enter.
- Walk home straight away and adhere to social distancing measures (2 metres apart at all times)
- If being collected by car, wait at the crossroads where you were dropped off

Fire

I the STUDENT agree to comply with the rules and procedures regarding lockdown and fire emergencies as instructed.

- I agree to maintain social distancing in these instances
- I agree to line up on the Hillgrove area, in the positions marked on the floor.